



GIT CLEAR TO CLOSE

GIT # _____

Please Email Completed Form to: greaterindianaclosings@gitc.com

Thank you for choosing Greater Indiana Title Company as your service provider. Our goal is to provide the best 'title services' possible for you and the customer. In order to achieve this goal we would like to request that your office provide GIT with the following information as soon as possible prior to closing, along with any supporting invoices that you may have for services provided.

Seller(s): _____ **Buyer(s):** _____

Address of Property: _____

Listing Agent/Office _____ Commission: _____ or _____ %
 Compliance/Admin Fee: \$ _____

Selling Agent/Office: _____ Commission: _____ or _____ %
 Compliance/Admin Fee \$ _____

Lender: _____ Contact Info: _____

Purchase Price: \$ _____
 Seller Paid Closing Costs, as per the P/A? Yes or No If Yes \$ _____

Earnest Money Deposit: \$ _____ Deduct Earnest Money from Commission? Y N

HOA Contact Name & Phone #: (if applicable) _____

Possession Escrow to be held? Yes or No, If Yes, Payee: _____
If Greater Indiana Title will be holding the funds, there will be a fee for this service.

Mortgage Payoff _____ \$ _____
 Mortgage Payoff _____ \$ _____

GIT to Order Y N If Yes, please attached GIT's Payoff Authorization Form for GIT to order.

	Payee	Amount	Buyer, Seller, or POC
Home Warranty			
Survey			
Deed Preparation			
POA Preparation			
Septic/Well			
Other			

Please send Greater Indiana Title invoices for the survey, home warranty, admin/compliance fee (signed by seller/buyer), etc. if they are to be paid at Closing.

If a POA is to be used for Closing, GIT MUST review said POA prior to closing.
 As always, thank you for choosing Greater Indiana Title!